



NECHELLS POD Fire Routine

If you discover a fire.

1. Operate the nearest Fire Alarm Call point **IMMEDIATELY**
2. Exit via the nearest designated evacuation route,

If the fire alarm sounds.

1. The fire brigade will be called by POD Staff if on site or by a Team Leader.
2. Confirm the Flexible Marshal to sweep the area clear of people and close doors as they exit.
3. Leave the building immediately via designated evacuation routes.
4. Report to the assembly area at

The large tree in the car park, to the right of the gate

5. Do not re-enter building until instructed to do so by the Fire Brigade

To call the fire brigade

1. Lift the receiver and dial 999
2. Ask the operator for the fire brigade
3. When the fire brigade answer, state that the fire is at

The POD, 28 Oliver Street, Nechells, B7 4NX

4. Do not replace the receiver until the details have been repeated back to you.